

Mayfield Town Council Meeting

May 11, 2016

Regular meeting of the Mayfield Town Council was held on May 11, 2016 at 7:00 p.m. at the Mayfield Town Hall, located at 52 North Main Street, Mayfield, Utah.

Present at the meeting: (by roll call)

Malynda Bjerregaard – Councilmember

Eric Peterson – Councilmember

Zara Faatz - Councilmember

Catherine Bartholomew – Town Recorder

Van Malmgren - Maintenance Supervisor

Mayor John Christensen presiding

Others present at the meeting:

Keith Graves

Absent:

Aaron Peterson – Councilmember

Mayor John Christensen called the meeting to order and welcomed everyone to council meeting.

Pledge of Allegiance was given by John P. Christensen

Prayer was given by Catherine Bartholomew

Malynda Bjerregaard was given the oath of office by recorder Catherine Bartholomew.

Keith Graves from the Lions Club was at the meeting to talk about the 24th of July Celebration. He asked if we could shut down the Canyon Road during the parade and parking concerns at the park during the day. He also stated that the Lions Club members are down in number and they need help with the parade. Catherine said that she and Kera had talked and they will be over the parade this year for the 24th.

Keith invited everyone to attend the Lion Memorial Day Breakfast from 9 – 11.

Zara said that Darin Hill had talked to her about their driveway needing to be fixed because they are bottoming out after the new road project was completed.

Minutes were read for the month of April, after some discussion motion was made by Zara to accept the minutes as read. Seconded by Eric, motion carried.

Bills were presented for payment. Zara had several concerns with the GTELCO bill and some of the calls being made. Catherine stated that she had contacted the telephone Company and they had changed our service which will save us a lot of money, and she said that she is going to have a telephone log by the phone so if you make a call please write it down. Motion was then made by Eric to pay the bills including the power and Questar. Seconded by Eric, motion carried.

Catherine presented the proposed budget for 2016-17. The council went over each department and discussed concerns and changes they would like to see made. She stated that we will

approve our budget at our next meeting. We will also need to open this year's budget to make changes to balance our budget.

Zara updated the council about the projects at the cemetery.

The council discussed the new sidewalk project at the Mayfield Estates. The Irrigation Co. has talked to the town concerning their main water line that runs along where the new sidewalk will be. Eric said he would touch base with Garrick Willden about the water line that runs along the road.

Mayor Christensen reviewed with the council their assignments and said that the only changes was that he had assigned Malynda Bjerregaard Planning and Zoning and the Town Cabin.

John asked the council to look at a State Land Use website www.luau.utah.gov . He stated that it has great training for council and committees concerning land use issues etc.

John stated that he has been meeting with Centerfield City and Gunnison City and talking about putting together and inter local agreement. A law enforcement incorporative to provide law enforcement for Mayfield, Centerfield and Gunnison. He talked about two ways that we could pay for this would be to raise taxes, and he didn't feel that was an option. So what he is going to propose is to charge a \$10.00 to \$15.00 fee monthly on the water bills for law enforcement. We would have to have a public hearing before moving forward. After some discussion the council felt that this was a good idea. John said that he would have more information for the next meeting.

John and the council talked about Planning and Zoning and our need to complete our General Plan. He also stated that our Planning Commission should be the ones approving our business licenses. John said that he had talked to David Church and he had said that we can change our Appeals Board from a committee to have one person over our appeals.

Mayor Christensen presented Resolution 2015-2016 G – Six Council Pre-Disaster Mitigation Plan of 2015-2020. The Six County has been developing this for us in case of a disaster. Mayor Christensen read over the resolution. He talked about wild land fires and how if we buy into this system then we would not have to pay for the cost of fighting a fire. We are next to a lot of BLM and wildlife land. Our cost would be about \$311.00 yearly, but they want that money in service and fire prevention projects. After reviewing the resolution, motion was made by Malynda to approve resolution 2015-16 G, seconded by Eric. Motion carried.

Move to adjourn at 9:10

Mayfield Town Special Council Meeting

Budget Hearing

June 8, 2016

Special budget meeting of the Mayfield Town Council was held on June 8, 2016 at 6:00 p.m. at the Mayfield Town Hall, located at 52 North Main Street, Mayfield, Utah.

Present at the meeting: (by roll call)

Eric Peterson – Councilmember

Zara Faatz - Councilmember

Malynda Bjerregaard - Councilmember

Catherine Bartholomew – Town Recorder

Mayor John Christensen presiding

Others present at the meeting:

Absent:

Van Malmgren - Maintenance Supervisor

Aaron Peterson – Councilmember

Catherine reviewed with the council the Mayfield Town Budget Message report (see enclosed report) and reviewed the final budget.

Catherine also stated that we need to open the budget and transfer \$307,120.00 to Streets (Capital outlay) and \$307,120.00 from beginning funds balances (grant funds for street project) Also \$33,300.00 into cemetery maintenance and take \$33,300.00 from the Town Perpetual Care Fund.

Catherine went over with the council the operations of all the town departments they are as follows:

General Fund

Administration

Taxes

Charges for Services

General Government

Parks and Recreation

Transfers/Contributions

Licenses and Permits

Interest

Public Safety/Police

Cemetery

Fire

Intergovernmental Revenue

Miscellaneous Revenue

Highways and Public Imp.

Debt Services

Utility Fund

Charges for Services

Non Operating Expenses

Non operating Revenue

Debt Services

Operating Expenses

The council went over the town fees charges and salaries.

Malynda talked about the town cabin and possible changes we need to make with it.

Zara talked about the need to set up a maintenance fund to have the money when needed to purchase new equipment etc.

Mayor Christensen closed the public meeting.



Mayfield Town Council Meeting

June 8, 2016

Regular meeting of the Mayfield Town Council was held on June 8, 2016 at 7:00 p.m. at the Mayfield Town Hall, located at 52 North Main Street, Mayfield, Utah.

Present at the meeting: (by roll call)

Malynda Bjerregaard – Councilmember

Eric Peterson – Councilmember

Zara Faatz - Councilmember

Catherine Bartholomew – Town Recorder

Van Malmgren - Maintenance Supervisor

Mayor John Christensen presiding

Others present at the meeting:

Garrick Willden

Absent:

Aaron Peterson – Councilmember

Mayor John Christensen called the meeting to order and welcome everyone to council meeting.

Pledge of Allegiance was given by John P. Christensen

Prayer was given by Garrick Willden

Garrick Willden from Jones and Demille Engineering was present at the meeting to update the council on the new sidewalk project at the Mayfield Estates. He also talked to the council about Jones and Demille helping us with updating and finishing our General Plan. Garrick said our general plan should really be the back bone of the town and how we grow. The company is Rural Community Consultants and they can provide Mayfield Town with an up-to-date general plan, including housing, land-use, infrastructure and transportation elements, community engagement, capital improvements, strategy, implementation guide, and a zoning map. The cost could run about \$30,000.

Malynda stated that she would like to send out a survey asking the Mayfield residents what they feel we need to change and also accomplish in our town. After some discussion the council asked Malynda to put together a survey that could go out in the water bills to the town residents to get public input on improvements and changes that town residents would like to see. The council would like the survey on our website also.

Minutes were read for the month of November 2015. After some discussion motion was made by Eric to accept the minutes as read. Seconded by Malynda, motion carried.

Bills were presented for payment. Zara said that she had given Catherine a bill from Nielsen Fence Co. that was not in the bills. She was also still concerned over the telephone bill. Zara would like to have Catherine not make out the checks for the bills until after council meeting. After some discussion motion was then made by Eric to pay the bills including the power, Nielsen Fence Co. and Questar. Seconded by Zara, motion carried.

Catherine stated that the Lions have invited vendors this year to the 24th of July because they feel they don't have the numbers to take care of the food. So that does involve us because we need make sure they register with the state and have a special event license. We can set the license fee to charge them for what we feel we will need to cover our cost. Catherine had talked to surrounding communities and they all charge around \$50.00 per license. The Lions would like us to give some of the license fee back to them. Mayor Christensen asked if we can wait until next meeting to set the fee.

Catherine talked to the council about the need to redo the flower beds around the town hall. After talking about the changes and improvements that need to be made Eric made the motion to have Catherine get bids on the project. Seconded by Malynda, motion carried. The council talked about having the scouts remove the current scrubs and flowers to save the cost of that part of the project.

The council went over Resolution 2015-16 F and Eric made the motion to open the current budget and make the changes stated in the resolution. Seconded by Zara, motion carried.

The council review Resolution 2015-16 E and Malynda made the motion to approve the Mayfield Town Budget and fees to be charged for the coming year and the town departments for the General Fund and the Utility Fund. Seconded by Eric, motion carried.

The council discussed the problems we have had the past week with the boy scouts camp at the park. Malynda said that we need to set some policies and rules for the use of the park and stop rental for overnight camping at the park until we have new rules in place.

Zara went over the projects at the cemetery and what still needs to be completed. She will put up the new signs once everything is complete, which should be at the end of the month.

The council talked about our zoning ordinances and changes that need to be made to make our ordinances fit our town better. Mayor Christensen said that he would like to have a moratorium on all new business licenses for now until our General Plan is in place and complete. Motion was made by Malynda to put a moratorium on all business licenses for now. Seconded by Eric, motion carried.

The Mayor updated the council on Troy Sorensen's fire inspection and the points of his variance for him to receive a conditional use permit.

Move to adjourn at 9:35 p.m.